

**Village of Rochester
Board of Trustees
Regular Board Meeting
March 8, 2021**

President Suerdieck called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

ROLL CALL: Trustee Butcher
 Trustee Eandi
 Trustee Hendrickson
 Trustee Hill
 Trustee Munroe (Virtually)
 President Suerdieck
 Deputy Clerk Marsh

ABSENT: Trustee Zobrist

APPROVAL OF THE MINUTES OF THE REGULAR MEETING ON FEBRUARY 8, 2021.

Trustee Hendrickson made a motion to approve the February 8, 2021, minutes. Motion seconded by Trustee Eandi. Unanimous aye vote. Motion passed.

APPROVAL OF FINANCIAL STATEMENTS AND BILLS

Trustee Hill made a motion to approve the financial statements and pay the monthly financial bills. Motion seconded by Trustee Hendrickson.

ROLL CALL:

Trustee Butcher – YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Hill – YES
Trustee Munroe – YES

Motion passed. 5-0

ANNOUNCEMENTS AND PRESENTATIONS

Valerie Ausmus, CPA-Presentation of Annual Audit: Ms. Ausmus reviewed the Summary of the Audit with the Board.

George Stevens, Eagle Scout, BSA Troop 58-Presentation of Wanless Park Sign Project: Mr. Stevens provided a power point presentation regarding the timeline of events for the completion of the Wanless Park Sign. He received compliments and kudos of a job well done from Trustee Hendrickson, Chief Johnson and the entire Board.

PUBLIC FORUM

None.

COMMITTEE REPORTS

Sparks in the Park

Trustee Butcher – Sparks met tonight. Everything is on track for the event.

Personnel & Finance

Trustee Munroe – P&F met on 2/24/21. Committee discussed the possibility of obtaining IT services with Lloyd IT Services, Inc. The Committee would like to recommend to the board to hire Lloyd IT Services, Inc.

Water & Sewer

Trustee Hendrickson reported that he had 6 items to review: 1-The committee is considering a maintenance agreement for the water tower. 2-Committee has reviewed water/sewer rates and can't see the need for an increase right now; however, it may need to be readdressed when budget meetings begin. 3-Infrastructure, there are 3 projects that could be combined for better pricing. 4-Representative from Twin Oaks and Grove Park has expressed concern about flooding and backing up into their subdivisions. 5-There is a low spot near the Oak Hill sewer slide that will need to be addressed soon. 6-Village Manager Deb Elderton and Office Manager Erica Marsh have reported that the excess water bill adjustments have been going well.

OLD BUSINESS

None

PUBLIC WORKS SUPERINTENDENT REPORT – James Foster

Water/Sewer

- Spectra Tech has been scheduled for more sewer manhole lining.
- Maxheimer water main has been tested.
- IEPA Audit requirement for a Nitrification Action Plan is underway

Streets

- Work at the burn pile area is commencing for cleanup and readiness of 2021 season.
- Mini excavator is in for repairs.
- Relocated “No Trucks/Farm Equip.” sign on Magnolia.

Parks/Property

- New trucks have been accepted, we are waiting on the paperwork.
- RYAA has reached out to us about continuing work at ball diamonds.

Code Officer Info

- Pet Doctor has received a Certificate of Occupancy from the County and the Village. They opened on 2/8/2021.
- Variances have been filed by the Storage Facility and are to be reviewed by Planning & Zoning.

Training/Considerations

- Maguire Iron “Taking Water Tanks Offline” training was completed by most of the Public Works crew.
- Discussions are underway about opening the burn pile on March 15th. We still have some maintenance to complete.

POLICE CHIEF REPORT - Chief Johnson

- On 3/3/21, K9 Jett completed and passed his State Certification test for odor recognition. He has been working on tracking and is scheduled to graduate this first portion of the training on March 26th.
- Sgt Henton and Chief Johnson have completed Crisis Intervention Refresher Course
- Upcoming Trainings in March-Rapid Deployment Instructor, Child Passenger Safety Technician, Lead Homicide Investigator.
- Officer Schwartz and Chief Johnson will be conducting a Critical Incident Response Training for School Bus Drivers this month.
- **SNOW DAY**-Police department is happy to report that we handled ZERO traffic accidents during the snow event that occurred on Valentine’s Day weekend.

VILLAGE MANAGERS REPORT - Deb Elderton

- Illinois Municipal League has sent notice that they have concerns with some of the weekly bills the General Assembly is planning to address. IML suggests that it is time to contact our local legislators letting them know that it hurts the municipalities and that it is important to protect these critical funds for local governments.
- Planning & Zoning will be moving their meeting this month to accommodate for 2 public hearings regarding variance requests.
- Board extended the Relief Program at the last meeting; we have received an additional 6 applications that will be discussed later in the meeting.
- Union Contract negotiations are underway.
- Budget meetings will be held each Monday beginning 3/15/21 until it is balanced.

NEW BUSINESS

Ordinance 21-03 Approving the 2021 Zoning District Map for the Village of Rochester as presented. *Trustee Hill made a motion to approve Ordinance 21-03. Motion seconded by Trustee Butcher.*

ROLL CALL:

Trustee Butcher – YES	Trustee Eandi – YES
Trustee Hendrickson – YES	Trustee Hill – YES
Trustee Munroe – YES	

Motion passed. 5-0

Ordinance 21-04 Amending the Article VI of the Village Business and Industrial Code pertaining to individual property design standards. *Trustee Butcher made a motion to approve Ordinance 21-04. Motion seconded by Trustee Hill.*

ROLL CALL:

Trustee Butcher – YES	Trustee Eandi – YES
Trustee Hendrickson – YES	Trustee Hill – YES
Trustee Munroe – YES	

Motion passed. 5-0

Ordinance 21-05 Approving and adopting the newly Codified Code of Ordinances for the Village of Rochester, Illinois. *Trustee Hendrickson made a motion to table Ordinance 21-05 based on not being able to review the document prior to the meeting. Motion seconded by Trustee Hill. Unanimous Aye Vote.*

Resolution 21-08 Approving an agreement with Rochester Historical Preservation Society for Mowing Services. *Trustee Hill made a motion to approve Resolution 21-08. Motion seconded by Trustee Hendrickson.*

ROLL CALL:

Trustee Butcher – YES	Trustee Eandi – YES
Trustee Hendrickson – YES	Trustee Hill – YES
Trustee Munroe – YES	

Motion passed. 5-0

Resolution 21-12 Approving the payments for qualifying business of the Small Business Relief Program (Round 2). *Trustee Eandi made a motion to approve Resolution 21-12. Motion seconded by Trustee Hendrickson.*

ROLL CALL:

Trustee Butcher – YES	Trustee Eandi – YES
Trustee Hendrickson – YES	Trustee Hill – YES
Trustee Munroe – YES	

Motion passed. 5-0

Resolution 21-13 Approving and authorizing the Village to enter into an agreement with the Illinois Department of Transportation for the Traffic Signal Modernization. *Trustee Hill made a motion to approve Resolution 21-13. Motion seconded by Trustee Hendrickson adding that the cost sharing of such a project is completely worth it.*

ROLL CALL:

Trustee Butcher – YES	Trustee Eandi – YES
Trustee Hendrickson – YES	Trustee Hill – YES
Trustee Munroe – YES	

Motion passed. 5-0

Resolution 21-14 Approving a proposal from Lloyd IT Services for Managed IT Services. *Trustee Eandi made a motion to approve Resolution 21-14. Motion seconded by Trustee Butcher.*

ROLL CALL:

Trustee Butcher – YES	Trustee Eandi – YES
Trustee Hendrickson – YES	Trustee Hill – YES
Trustee Munroe – YES	

Motion passed 5-0.

Resolution 21-15 Funding Resolution for the Illinois Department of Transportation Traffic Signal Modernization Project. *Trustee Hill made a motion to approve Resolution 21-15. Motion seconded by Trustee Hendrickson.*

ROLL CALL:

Trustee Butcher – YES	Trustee Eandi – YES
Trustee Hendrickson – YES	Trustee Hill – YES
Trustee Munroe – YES	

Motion passed 5-0.

Motion to accept the Annual Audit for the Fiscal Year ending April 30, 2020 for the Village of Rochester, IL. *Trustee Hill made a motion to approve the Annual Audit for Fiscal Year ending April 30, 2020. Motion seconded by Trustee Eandi.*

ROLL CALL:

Trustee Butcher – YES	Trustee Eandi – YES
Trustee Hendrickson – YES	Trustee Hill – YES
Trustee Munroe – YES	

Motion passed 5-0.

Motion to approve request for street closure on North State Street from Willow Road to Vernon Road from 8am to 3pm for Soil Probes for Remediation of Lust Incident #992864 for American Environmental Corporation. *Trustee Hendrickson made a motion to approve the street closure on N State Street. Motion seconded by Trustee Butcher.*

ROLL CALL:

Trustee Butcher – YES	Trustee Eandi – YES
Trustee Hendrickson – YES	Trustee Hill – YES
Trustee Munroe – YES	

Motion passed 5-0.

EXECUTIVE SESSION

None.

DATES TO REMEMBER

March 15, 22, 29, 2021	Village Board Budget Work Sessions @ 6:00pm (if needed)
March 16, 2021	Joint Use Committee Meeting @ 3:00pm
March 17, 2021	Water and Sewer Committee Meeting @ 5:00pm
March 30, 2021	Planning and Zoning Commission Meeting @ 7:00pm
April 12, 2021	Sparks Committee Meeting @ 6:00pm
April 12, 2021	Village Board Meeting @ 7:00pm

Trustee Butcher made a motion to adjourn. Trustee Hill seconded the motion. Unanimous aye vote.

Adjourned at 7:57 p.m.

Respectfully submitted,

Erica Marsh
Village Deputy Clerk